

**AGENDA**  
**Montana/Dakotas Engineering Workshop**  
**Montana State Office**  
**March 2-3, 2011**

Date	Time	Issue	Goals/Objectives	Discussion Lead	Decisions
<b>Wednesday 3/2</b>	1000-1130	Field Trip	Field Trip: <ul style="list-style-type: none"> <li>Renewable Energy Project discussion at College of Technology</li> </ul>	Warren Luis, COT	
	<b>1130-1230</b>	<b>Lunch</b>			
	1230-1400	Set Aside Program	Discussion on Set Aside program: <ul style="list-style-type: none"> <li>Why do we have to do this?</li> <li>What are the goals?</li> <li>Agency commitments?</li> <li>What programs are available locally?</li> <li>Procurement process?</li> <li>Cost Estimating for Set Aside.</li> <li>Negotiating Set Aside contracts.</li> </ul>	Robert Much, SBA	
	<b>1400-1415</b>	<b>Break</b>			
	1415-1445	Montana TPR Issues	<ul style="list-style-type: none"> <li>Review issues and assignments for TPR</li> <li>What needs to be completed/updated?</li> </ul>	Greg Bergum	
	1445-1545	EMIS Reports	<ul style="list-style-type: none"> <li>Explanation of EMIS (financial) reports</li> <li>Beginners level training and handout</li> </ul>	Melissa Dykes, MT-923	
	1545-1615	COR/PI Certification	<ul style="list-style-type: none"> <li>Update on requirements</li> </ul>	Lance Brady	
	1615-1645	AutoCad Standards	<ul style="list-style-type: none"> <li>Discuss standards covered in recent training sessions</li> </ul>	Adam Deutsch	
<b>End of Day</b>					

<b>Thursday 3/3</b>	0800-0930	FBMS Work Orders	<ul style="list-style-type: none"> <li>• Discussion on the interface between FAMS and FBMS</li> <li>• Use of FBMS work orders to track maintenance costs</li> <li>• Implementation schedule</li> </ul>	Scott Hansen, NOC	
	<b>0930-0945</b>	<b>Break</b>			
	0945-1145	Renewable Energy	<ul style="list-style-type: none"> <li>• Discussion on renewable energy projects/program,</li> <li>• Tracking utility costs</li> </ul>	Chuck Svoboda, NOC	
	<b>End of Workshop</b>				